



SUSD Native American Indian Center

100 W. Dr. Martin Luther King Jr. Blvd Portable Room 104



Parent Student Advisory Committee

## Meeting Minutes – April 15, 2020

Gilbert Mendez called meeting to order at 5:12 p.m. by Zoom Conference.

- **Roll call: Executive Members:** Gilbert Mendez, Rebecca Lopez
- **Members:** Heather Neumann, Zachary Devitt, Christina Mc Brian, Suzanne Devitt,
- **Guests:** Gina Lopez, , Janet Yarbrough, Christopher Neumann
- **Noted:** Chris Garrison – Essential worker – COVID 19 unable to attend.
- **Total Members: 8 total (6 present members yes quorum)**

I. **Welcome Back!** - G.M. asked if the center was going to be open next year. G.L. confirmed yes we will be open with all staff returning. J.Y. is continuing to work on the funding for the positions outside of the grant.

II. **Approval of Minutes**

R.L made motion to approve minutes. C.M seconded. Minutes voted and approved.

III. **Stakeholder Reports/ Comments**

- **NAIC report Gina Lopez**
  - **Goal 1 – School Readiness** – Due to Covid -19 could not service preschool teachers with cultural books. Data in Math and Ela shows yellow and red on the dashboard.
  - **Goal 2 - College prep-** Handing out informational packets. Assisting seniors one on one with filing for FAFSA and college applications. Newsletter listed Native American scholarships and websites for colleges.
  - **Goal 3 – Cultural Awareness** – Newsletter is going out each month. Tuesday culture Nights cancelled due to Covid -19.
  - **Grant Requirements** – G.L. will hold a Public Hearing after today’s meeting. The meaningful collaboration and survey will take place in May.

III. **Old Business**

- **Review Bi-laws –**
  - **Discussion** – G.L explained that the Native Grant Department has the below questions and a ticket number for our responses, but they have not responded yet. We were able to get two of the below questions answered and are waiting on a response from the others. Change all questions that say board to committee members.

### Questions regarding Bi Laws

- Can employees of the center have family members on the board? (Waiting on answer.)
- Do the board members need to have a child that lives in their home to qualify? (Waiting on answer.)
- Can a board member donate items from their nonprofit to our events? (Waiting on answer.)
- Need to ensure all members have 506 forms on file (Gina will make contact with members.)



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- Can employees of our district other than teachers be on the board?(Yes)
- Did we already do an amendment for the attendance? (Yes amendment was made and voted on March 6, 2019. )
- Gina will research of all of these and ensure that the OIE understands we are a parent advisory committee not a board.
- **Mural Update** – Mural will be moved due to Covid 19.
- **Student's files and records** - G.L stated that the district policy is that records be kept for 3 years. The center will have a policy written to inform parents. RL stated that she believed that the shredding of the documents was one of the causes of the low enrollment numbers. CM agreed with that. RL also stated that it was not done right. And asked if they -JY or GL had found board policy on that? RL stated that whole family trees with irreplaceable documents were shredded. JY stated that they were only legally obligated to keep three years of documents. RL stated she understood that time frame, but wanted to know the policy. GM agreed that we needed to see the policy. G.L. gave the policy number is written on the agenda and emailed. SD stated that Ancestry.com would and could be a resource for families to utilize.
- **Other Discussions:** J.D suggested we put our meeting dates on the district website. G.L. now has access to email our Native Families. There was discussion of emailing the parents the agendas and min. G.M. wants to ensure they are posted on the website. G.L stated the website will be revamped and meetings info will be posted. There were suggestions on creating a google a folder for our documents.

**IV. New Business**

- Public Hearing –April 15, 2020
- Comprehensive Needs Assessment – G.L presented the survey questions and received input from the committee. The survey will go out in May.
- Executive Officers and Membership Voting – The officers 2 year term will up next year.
- Meaningful Collaboration –G.L will be collaborating with local tribes to gain input on our 3 goals and invite tribes to our functions.
- Finalize Goals for Grant and present them at the next meeting.

**V. Adjournment –**

- a. Motion was made by R.L. CR seconded meeting adjourned at 6:02 p.m.